

Carrier Representatives

Primary Contacts of airlines/cruise lines/cargo vessel owners may use this form to register (or update) information about any representatives (such as ship management companies or crewing/manning agents) that will make requests for crew ETAs on behalf of your company.

MBIE will contact these representatives and request them to complete the registration process to access the Batch ETA system in the name of your company.

Details of Carrier Representatives

Name of Company <i>Full legal name</i>	Contact Person <i>Full name of person</i>	Contact Details <i>Email Address</i>	Function <i>E.g. crewing/manning agent</i>

Important information about Carrier Representatives

- Carrier Representatives will be contacted by MBIE using the details listed above, advising them that they have been nominated as a representative and requesting that they complete their own registration.
- Crew ETA fees will not be invoiced to Carrier Representatives.
- Carrier Representatives cannot nominate their own representatives.

Further information about Carrier Representatives is set out in the Batch ETA System Terms of Use.

Approval of Carrier Representatives

Company Name or Airline/Cruise Line/Cargo Vessel Owner	Name of Primary Contact (one only)
Signature of Primary Contact	Date

To sign this form electronically, please open this form in Adobe Acrobat Reader.

Once completed, this form should be returned to BatchETA@mbie.govt.nz